

**Suffolk Pension Fund**  
The Local Government Pension Scheme



**Transfer In Form**

If you are an active LGPS member you may be able to transfer your previous pension arrangements to the Suffolk pension scheme. The option to transfer is only available within the first 12 months of your current employment. The transfer option is not available for accruals from a pension sharing order.

If you would like the Suffolk Pension Fund to apply for transfer information on your behalf please complete the personal details below, section 1 and/or section 2 as applicable, and sign in section 3.

**Personal Details** (Please complete in BLOCK CAPITALS and black ink only)

Forename(s)	
Surname	
Title	
National Insurance Number	
Date of Birth (dd/mm/yyyy)	
Address (line 1)	
Address (line 2)	
Town	
County	
Postcode	
Employer	
Employee Number	
Start Date (dd/mm/yyyy)	

**Section 1 Previous Employment – Local Authority LGPS**

If you have previously paid into the LGPS and are not in receipt of an LGPS pension and have not received a refund of contributions please provide the details below.

Employer	Payroll Number	Start Date	Finish Date


**Section 2 Previous Employment – occupational, personal, stakeholder or other pension scheme**

If you have previously paid into an occupational, personal, stakeholder or other pension scheme it may be possible to transfer your accrued entitlement to the Suffolk LGPS. Please provide the details below.

Full Scheme Name and Address	Membership Number	Start Date	Finish Date

**Section 3 Authority**

I hereby give permission for my previous pension provider(s) to send details of my membership and possible transfer value to Suffolk County Council.

Signed		Date	
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Please send the completed form to:

Pensions  
Endeavour House  
8 Russell Road  
Ipswich  
Suffolk  
IP1 2BX

The Suffolk pension scheme will contact your previous scheme(s) and will get in touch with you when all the relevant information has been received. This procedure can take some time.